



Dancers Inc. Careers

Title: Stage Manager

Type: Seasonal/Part-time

Duration: February 2017 – July 2017

Location: Touring

Tasks & Responsibilities Managing a Stage Assistant & Stage Runner(s) in relation to:

- loading in, setting up, & loading out the production
- maintaining cleanly department space
- managing competitors/routines backstage
- checking in competitors/routines to standby backstage until ready to perform as required by the schedule
- facilitating prop & set management
- maintaining proper dressing room spaces
- maintaining accurate records in the stage program
- communicating with Tally & Sound as required
- properly notating any changes to the show run
- overseeing the preparation of awards table
- distributing awards during ceremonies

Experience & Qualifications Strong communication, organization & problem-solving skills

Must have a positive and professional attitude

Must be able to work well under pressure

Must be able to take direction from Front of House Director

Must be cooperative with teammates

Must be willing to assist where needed

Must be able to lift (at minimum) 20 lbs

Able to stand for long periods of time

Able to & available to travel within 24 hours of event start/finish

Prior experience working with children preferred

Prior experience working in a competition setting preferred

Must have a valid government-issued ID or Passport

Compensation Dependent on experience & event length